

City of Weslaco

"The City on the Grow"



Buddy de la Rosa, Mayor
Rena Rodriguez, Jr., Mayor Pro-Tem, District 3
Robert J. Garza, Commissioner, District 1
John F. Cuellar, Commissioner, District 2
Gerardo "Jerry" Tafolla, Commissioner, District 4
Lupe V. Rivera, Commissioner, District 5
Patrick B. Kennedy, Commissioner, District 6

Francisco Castellanos, Interim City Manager

ACKNOWLEDGMENT LETTER

November 5, 2009

Re: Civil Service Entrance Examination

Dear Prospective Firefighter Applicant:

You have requested to take the Weslaco Civil Service Entrance Examination for Firefighter. You are scheduled to take the examination on Friday, November 20, 2009, at the Weslaco City Hall, Legislative Chambers, 255 South Kansas, Weslaco, Texas 78596. Pre-registration will begin at 8:30 a.m. Applicants must register with the Civil Service Director or designee 15 minutes prior to the commencement of the examination. Doors close at 8:45 a.m. No one will be admitted after this time. A picture I.D. (valid driver's license or passport) must be presented. The attached Acknowledgment Form must be received by the Human Resources/Civil Service Department by no later than 5:00 p.m. on Friday, November 13, 2009.

Minimum qualifications include a High School Diploma or GED. Applicant must be a U.S. Citizen. Must be at least 18 years of age but no older than 35 years of age. Applicants are to be in good physical condition, must be able to pass the agility test and intelligently be able to read and write the English language. Among those who successfully pass the examination, graduates of an accredited fire academy will be given preference in hiring.

As vacancies become available in the Fire Department, the Fire Chief will request the top three names on the Eligibility list. These individuals will then go through a formal, extensive and rigorous applicant selection process. The selection consists of oral interviews, a physical agility test, background investigation, physical examination and mental evaluation. Unless there is a valid reason, the person with the highest grade will be appointed.

The test consists of multiple choice questions covering vocabulary skills, reading comprehension, mathematics, deductive reasoning, logic, and common sense. You must achieve a passing score of 70 or greater to be placed on the Eligibility List. Veterans providing proof of their honorable discharge receive an additional 5 points upon successfully receiving a passing score on the examination. No veterans' points are awarded for any grade below 70.

If you meet the minimum requirements and desire to test, please detach and return the bottom of this sheet no later than Friday, November 13, 2009. If you have any questions, please call (956) 968-3181, Ext. 3139.



Griselda Martinez,
Interim Civil Service Director

(Detach here)

ACKNOWLEDGMENT FORM

I, _____, have read the information provided. Furthermore, I meet the minimum requirements and desire to take the Weslaco Civil Service Entrance Examination for Firefighter on Friday, November 20, 2009, at 9:00 a.m. I understand that I must provide proof of identify and that I must register with the Civil Service Director or his designee 15 minutes prior to the commencement of the examination.

Date

Signature

This Original Acknowledgment Form must be received by the Human Resources/Civil Service Department by no later than 5:00 p.m. on Friday, November 13, 2009. This Acknowledgment Form may be dropped off in person or mailed to:

City of Weslaco
Attn: Civil Service
255 South Kansas Avenue
Weslaco, Texas 78596