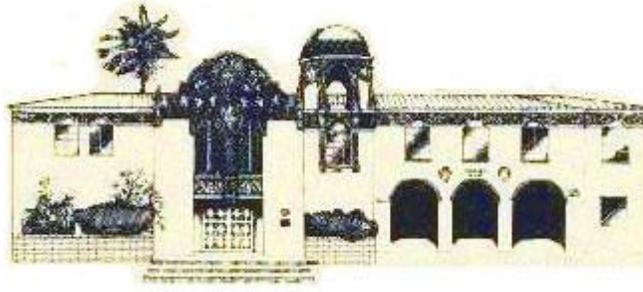


**List of job announcement(s):**

	<b>Position Title</b>	<b>Job No.</b>
1	Public Information Officer (EXEMPT)	1397
2	Wastewater Treatment Plant Lead Operator (NON-EXEMPT)	1421
3	Chief of Police (EXEMPT)	1429
4	Wastewater Collection System Operator (NON-EXEMPT)	1439
5	Water Treatment Plant Lead Operator (NON-EXEMPT)	1446
6	General Service Coordinator (EXEMPT)	1453
7	Water Distribution Operator (NON-EXEMPT)	1454
8	Mechanic (NON-EXEMPT)	1455
9	Administrative Service Coordinator (EXEMPT)	1457
10	Paving Equipment Operator (NON-EXEMPT)	1458
		1459
11	(2)Wastewater Plant Operator OIT (NON-EXEMPT)	1460
12	Clerk I (NON-EXEMPT)	1463
13	Meter Reader (NON-EXEMPT)	1464



**CITY OF WESLACO**

**JOB OPPORTUNITIES**

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**JOB ANNOUNCEMENT**

<b>Position Title:</b> <b>Public Information Officer</b> <b>(EXEMPT)</b>	<b>EEOC Occupation Classification:</b> <b>Officials and Managers</b>	<b>City Manager</b> <b>Job No. 1397</b>	<b>Salary Range:</b> <b>*D.O.E.</b>	<b>Deadline:</b> <b>Open Until Filled</b>
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**JOB SUMMARY:**

The Public Information Officer is responsible for the City’s public relations through print and electronic media as well as Public Education and Government televised access channel; facilitates public information requests and lawful responses. The employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to City Manager

**Special Requirements:** A valid Texas Drivers License if required. Marketing experience preferred. Must be a member and actively involved of at least one (1) professional association that applies to job duties.

**Qualifications:** Requires a Bachelors degree in Public Relations, Public Administration, and/or related field and two to three (2-3) years experience in responsible public relations positions; or any combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. Must have excellent writing and oral communication skills; broadcast experience and Spanish proficiency preferred. Ability to collaborate with the general public, city staff, news media, other governmental agencies in a professional, courteous and tactful manner. Must be skillful team player with a willingness to examine new ways of organizational effectiveness.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity; Critical Illness/Cancer; Universal Life/ Accident; Workers’ Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

**For More Information Contact:**

City of Weslaco  
Human Resources Department  
255 S. Kansas Avenue  
Weslaco, TX 78596

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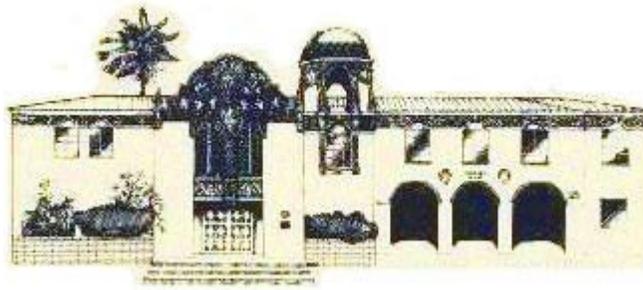
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**JOB ANNOUNCEMENT**

---

<b>Position Title:</b> <b>Wastewater Treatment Plant Lead Operator (Non-Exempt)</b>	<b>EEOC Occupation Classification:</b> <b>Operatives</b>	<b>Public Utilities Department Job No. 1421</b>	<b>Salary Range:</b> <b>*D.O.E.</b>	<b>Deadline:</b> <b>Open Until Filled</b>
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**JOB SUMMARY:**

Assists the Wastewater Plant Superintendent in supervising the operation and maintenance of the wastewater treatment system and personnel; inspects and performs repair work on wastewater system facilities and equipment essential to the operation of a wastewater treatment, disposal, and reclamation facility. Assists the Wastewater Plant Superintendent in completing all local, State, and Federal reports. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Wastewater Superintendent

**Qualifications:** A High School Diploma or GED Certificate. Employee must have a valid Texas Driver’s License (Class C) is required with satisfactory driving record. Must have a Class “B” Wastewater Treatment License issue by the Texas Commission on Environmental Quality.

**Work Conditions:** Employee works in well light office as well as outdoors to oversee all Wastewater Plant activities. The employee will work in all weather conditions and must be prepared to work in both extreme heat and cold. Employee may be required to work beyond normal business hours at nights and/or on weekends, holidays, and whenever needed on any rotating shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

**COMPENSATION AND BENEFITS**

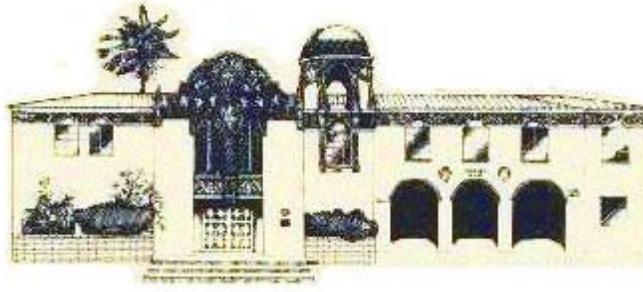
Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers’ Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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**JOB ANNOUNCEMENT**

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<b>Position Title:</b> Chief of Police (EXEMPT)	<b>EEOC Occupation Classification:</b> Management	<b>City Manager's Office</b> Job No. 1429	<b>Salary Range:</b> Negotiable *(DOQ)	<b>Deadline:</b> Open Until Filled
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**The Chief of Police is an at-will appointed position, not covered by civil service regulations or the Collective Bargaining Agreement between the City of Weslaco and its Police Officers.**

To be appointed to the position of Chief of Police, an applicant must:

1. Be eligible for certification by the Texas Commission on Law Enforcement Officer Standards and Education (TCLEOSE) at the intermediate level or its equivalent as determined by that commission;
2. Have served as a bona fide law enforcement officer for at least five years, 10 years preferred and;
3. Have a High School Diploma, Bachelor of Arts or Bachelor of Science degree preferred from an accredited college or university.

**Process:**

If interested submit your application to Human Resource Department along with the supporting documentation regarding qualifications pursuant to §143.013 of the Texas Local Government Code and Article V, §21 of the Weslaco City Charter.

Interested persons should submit their applications as soon as possible if interested in this position.

**REPORTING RELATIONSHIP:**

Reports to the City Manager.

**Qualifications:** Ability to work tactfully and communicate courteously with the public on a daily basis. A valid Texas Driver's license is required.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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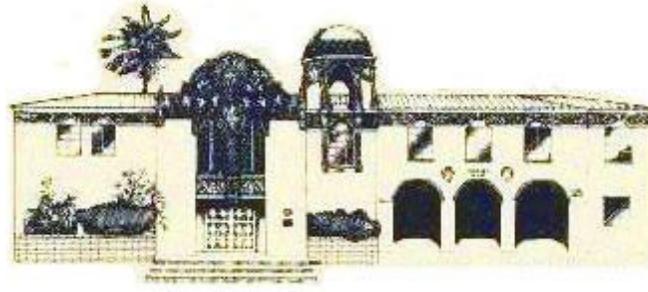
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**JOB ANNOUNCEMENT**

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<b>Position Title:</b> Wastewater Collection System Operator (NON-EXEMPT)	<b>EEOC Occupation Classification:</b> Operatives	<b>Public Utilities Job No. 1439</b>	<b>Salary Range:</b> *D.O.E.	<b>Deadline:</b> Open Until Filled
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**JOB SUMMARY:**

Employee is responsible for the operations, maintenance, construction and repair of the City’s wastewater collection system with the use of heavy equipment such as a backhoe, front end loader, dump truck and similar equipment. Duties involve considerable bending, lifting, digging, carrying, or walking with little chance for variety, and/or using equal to lifting 25-50 pounds; occasionally will be lifting 50-100 pounds. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Supervisor

**Qualifications:** Employee must have a valid Texas Driver’s License (Class “B” Commercial) is required with satisfactory driving record. Position requires a High School diploma or equivalent and any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

**Work Conditions:** Employee works in a well light office as well as outdoors to oversee all Wastewater Plant activities. The employee will work in all weather conditions and must be prepared to work in both extreme heat and cold. Employee may be required to work beyond normal shift hours at nights and/or weekends, holidays, and whenever needed on any rotating shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity; Critical Illness/Cancer; Universal Life/ Accident; Workers’ Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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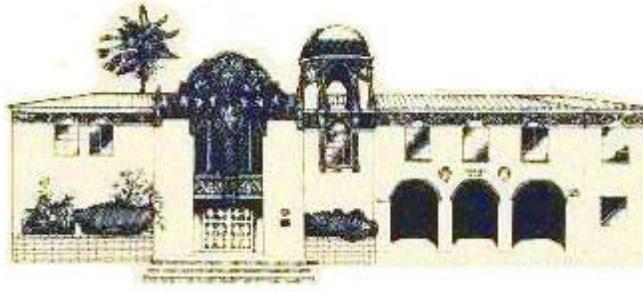
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**JOB ANNOUNCEMENT**

<b>Position Title:</b> Water Treatment Plant Lead Operator (NON-EXEMPT)	<b>EEOC Occupation Classification:</b> Operatives	<b>Public Utilities Job No. 1446</b>	<b>Salary Range:</b> *D.O.E.	<b>Deadline:</b> Open Until Filled
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**JOB SUMMARY:**

Employee assists the Water Plant Superintendent in supervising the proper operation and maintenance of the water treatment plant system and personnel; inspects and performs repair work on water system facilities and equipment; monitors and maintains water sources, storage tanks, and keeps various records pertaining to plant operations, dams, reservoirs, and watershed. Employee assists Water Plant Superintendent in completing all local, State and Federal reports. Duties involve considerable bending, lifting, digging, carrying, or walking with little chance for variety, and/or using equal to lifting 25-50 pounds; occasionally will be lifting 50-100 pounds. Employee is accountable for the quality and quantity of work done by subordinates and assures the accomplishment of the assigned work in the prescribed manner. The delivery of safe clean water is vital to the safety and health of the community. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Water Plant Superintendent

**Qualifications:** Employee must have a valid Texas Driver’s License TXDL (Class “C”) with satisfactory driving record. Must have Class “B” Surface Water Treatment license issued by the Texas Commission on Environmental Quality (TCEQ). A High School Diploma or equivalent and any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

**Working Conditions:** Employee works in a well light office as well as outdoors to oversee all Water Plant activities. Employee may be required to work beyond normal shift hours at night and/or weekends, holidays, and whenever needed on any rotation shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity; Critical Illness/Cancer; Universal Life/ Accident; Workers’ Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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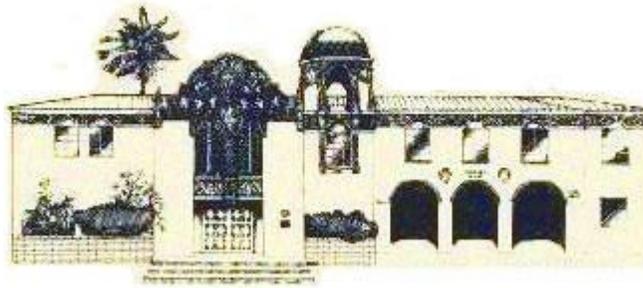
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**JOB ANNOUNCEMENT**

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<b>Position Title:</b> <b>General Service Coordinator</b>  (EXEMPT)	<b>EEOC Occupation Classification:</b> <b>Administrative Support Workers</b>	<b>City Secretary's Office</b> <b>Job No. 1453</b>	<b>Salary Range:</b> <b>D.O.E.</b>	<b>Deadline:</b> <b>Open Until Filled</b>
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**JOB SUMMARY:**

Employee will oversee the administrative and clerical functions and staff of the City Secretary's Office. Work involves interacting with elected officers, general public, subordinate staff, and other departments to provide exceptional customer service and to support efficient administrative operations among municipal departments. Assists with the lawful disclosure and final disposition of municipal records; assists in updating procedures, processes, and equipment to facilitate effectiveness; manages facilities schedule; attends and records City Commission meetings in the absence of the City Secretary. Employee provides immediate or technical supervision over five (5) employees. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Director/City Secretary

**Qualifications:** Position requires Bachelor's Degree preferred with three to five (3-5) years of prior work experience in an office setting; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. The ability to understand, interpret and apply complex federal, state and local regulations. Must be able to work cooperatively with officials, employees, and public in English and Spanish with frequent interruptions. Must be able demonstrate high level of confidentiality, more than ordinary courtesy, tact, and diplomacy may be required to resolved complaints or accommodate internal and external stakeholders. Employee may be required to work beyond normal business hours to attend evening meetings.

**Special Requirements:** Must have a valid Driver's License and Notary Public upon hire.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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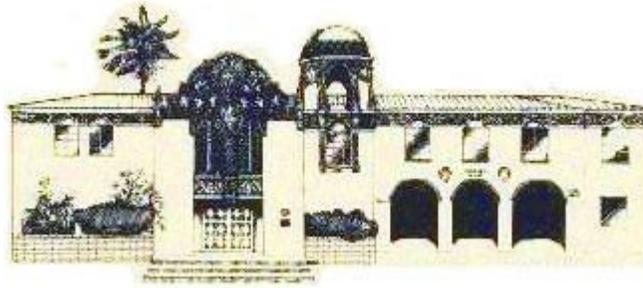
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**JOB ANNOUNCEMENT**

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<b>Position Title:</b> <b>Water Distribution Operator</b> (NON-EXEMPT)	<b>EEOC Occupation Classification:</b> <b>Operators</b>	<b>Public Utilities:</b> <b>Job No. 1454</b>	<b>Salary Range:</b> <b>*D.O.E.</b>	<b>Deadline:</b> <b>Open Until Filled</b>
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**JOB SUMMARY:**

Employee is responsible for the operation, maintenance, construction and repair of the City’s water distribution system with the use of heavy equipment such as a backhoe, front end loader, dump truck and similar equipment. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Supervisor

**Qualifications:** Position requires a Class “B” Commercial Driver’s License and a High School Diploma or equivalent and any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. Must be able to obtain a “D” Water Distributions License from TCEQ within one year of successful completion of required coursework and “C” Water Distribution License within 3 years.

**Work Environment:** Employee constantly performs work outdoors on a variety of public works projects. Employee is exposed to equipment/machinery, noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease, and risk of personal injury work is continually performed outdoors, regardless of weather conditions. Employee may e required to work beyond normal business hours at nights and/or on weekends in response to emergency situations such as weather conditions.

**COMPENSATION AND BENEFITS**

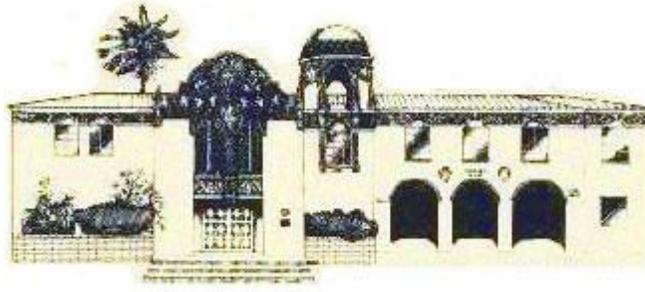
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**JOB ANNOUNCEMENT**

---

<b>Position Title:</b> <b>Mechanic</b> <b>(NON-EXEMPT)</b>	<b>EEOC Occupation Classification:</b> <b>Operator</b>	<b>Public Facilities:</b> <b>Job No. 1455</b>	<b>Salary Range:</b> <b>*D.O.E.</b>	<b>Deadline:</b> <b>Open Until Filled</b>
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**JOB SUMMARY:**

Employee is responsible for routine repair and maintenance including diagnostic evaluation of city-owned vehicles and trucks in the City’s fleet; the type of work performed includes hydraulic repair, brakes, axles, air conditioning, oil and filter changes and engine repairs. Inspects vehicles to ensure that they are safe to operate and inspection stickers are up-to-date, orders parts and equipment for repairs as necessary. Monitors warranties on fleet vehicles. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Vehicle Maintenance Supervisor

**Special Requirements:** ASE Master Certified, valid Motor vehicle operator’s license

**Qualifications:** High School Degree and or one to three (1-3) years of prior work experience or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity; Critical Illness/Cancer; Universal Life/ Accident; Workers’ Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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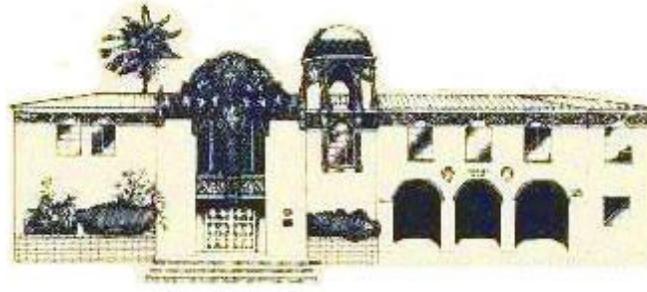
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**JOB ANNOUNCEMENT**

<b>Position Title:</b> <b>Administrative Services Coordinator</b> <b>(EXEMPT)</b>	<b>EEOC Occupation Classification:</b> <b>Administrative Support Workers</b>	<b>Weslaco Police Department</b> <b>Job No. 1457</b>	<b>Salary Range:</b> <b>D.O.E.</b>	<b>Deadline:</b> <b>Open Until Filled</b>
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**JOB SUMMARY:**

Employee will oversee the administrative operations of the Police Department. Screens incoming calls for the Chief of Police and keeps the Chief informed of all administrative operations within the Police Department. Assists the Chief in the preparation and administration of the department's operating budget. Responsible for interviewing and recommending personnel to fill administrative position vacancies. Assists with the hiring of police officers including sending information to the Texas Commission on Law Enforcement Officers Education and Standards; sets up appointments for medical/drug screening, psychological tests etc. Oversees and performs purchases for the department including acquiring price quotes from vendors and the preparation of purchase orders. Prepares and oversees all regular department reports and prepares agenda item forms for the department to be presented to the City Commission. Serves as the department's records management liaison. Ensures the operational status of communication equipment and siren warning system. Monitors money awarded to the department through drug seizures. Sets up paperwork required for insurance, registration and unit number for vehicles purchased and seized for the department. Provides immediate supervision over a functional work unit the Police Department and is accountable for the quality and quantity of work done by nineteen (19) full-time subordinates. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Chief of Police.

**Qualifications:**

Position requires an Associates Degree and three to five (3-5) years of prior work experience in an office setting; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. Must also have basic knowledge of Collective Bargaining Agreement and City Policy and Procedures.

**Special Requirements:** Must have a valid Driver's License.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity; Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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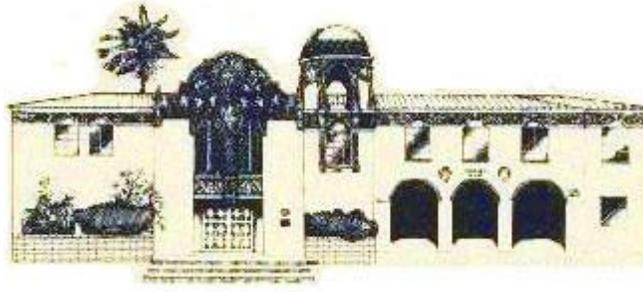
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**JOB ANNOUNCEMENT**

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<b>Position Title: Paving Equipment Operator (NON-EXEMPT)</b>	<b>EEOC Occupation Classification: Craft Workers</b>	<b>Public Facilities Job No. 1458</b>	<b>Salary Range: *D.O.E.</b>	<b>Deadline: Open Until Filled</b>
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**JOB SUMMARY:**

Employee is responsible to spread level dirt, gravel and other material. The Motor Grader Operator may blade haul roads and does other general work for the maintenance of streets and sidewalks with the use of heavy equipment such as a backhoe, front end loader, excavator, paver, and similar department equipment; assists department personnel in digging ditches, repairing manholes, patching streets, and the completion of a wide range of department construction projects. Employee reviews engineering plans and specifications for new road construction, reconstruction and paving overlay. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Supervisor

**Special Requirements:** Must have a valid Class B Commercial Driver’s License or the ability to obtain one within six (6) months after hire.

**Qualifications:** Position requires a High School diploma or equivalent and five to seven (5-7) years of prior experience in the operation of heavy equipment; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

**Work Conditions:** Work is continually performed outdoors, regardless of weather conditions. Employee may be required to work beyond normal business hours at nights and/or weekends in response to emergency situations.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity; Critical Illness/Cancer; Universal Life/ Accident; Workers’ Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

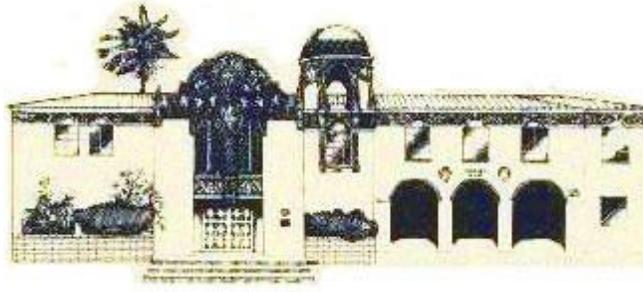
**For More Information Contact:**  
City of Weslaco  
Human Resources Department  
255 S. Kansas Avenue  
Weslaco, TX 78596

**Or Call:**  
(956) 968-3181  
**Or Visit Our Web Site:** [www.weslacotx.gov](http://www.weslacotx.gov)  
Email: [hro@weslacotx.gov](mailto:hro@weslacotx.gov)

**\*Depending on Experience**

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**HR POSTED-09/02/2014**



**CITY OF WESLACO**

**JOB OPPORTUNITIES**

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**JOB ANNOUNCEMENT**

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<b>Position Title:</b> <b>(2) Wastewater Plant Operator OIT (NON-EXEMPT)</b>	<b>EEOC Occupation Classification:</b> <b>Operatives</b>	<b>Public Utilities Job No. 1459 Job No. 1460</b>	<b>Salary Range:</b> <b>*D.O.E.</b>	<b>Deadline:</b> <b>Open Until Filled</b>
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**JOB SUMMARY:**

Employee is responsible for properly operating, monitoring, and maintaining the city’s wastewater treatment plant system. Under close supervision, the employee monitors process control equipment essential to the operation of a wastewater treatment, disposal, and reclamation facility. Duties involve considerable bending, lifting, digging, carrying, or walking with little chance for variety, and/or using equal to lifting 25-50 pounds; occasionally will be lifting 50-100 pounds. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Wastewater Plant Lead Operator

**Qualifications:** A High School Diploma or GED Certificate. Employee must have a valid Texas Driver’s License (Class “C”) is required with satisfactory driving record. Must be able to obtain Class “D” Wastewater Treatment License issued by the Texas Commission on Environmental Quality (TCEQ) within one (1) year of employment and also upgrade to a Class “C” Wastewater Treatment license issued by TCEQ within three (3) years of employment.

**Work Conditions:** Employee works in a well light office as well as outdoors to oversee all Wastewater Plant activities. The employee will work in all weather conditions and must be prepared to work in both extreme heat and cold. Employee may be required to work beyond normal shift hours at nights and/or weekends, holidays, and whenever needed on any rotating shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

**COMPENSATION AND BENEFITS**

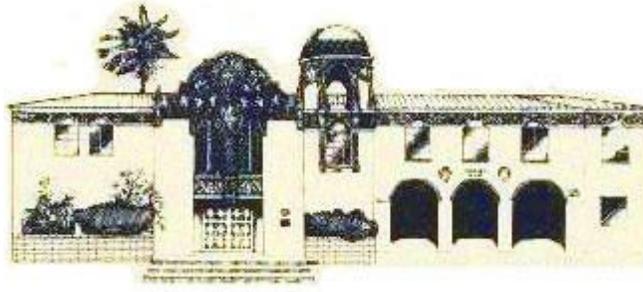
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**JOB ANNOUNCEMENT**

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<b>Position Title:</b> Clerk I (NON-EXEMPT)	<b>EEOC Occupation Classification:</b> Administrative Support Worker	<b>Weslaco Police Department</b> Job No. 1463	<b>Salary Range:</b> *DOE	<b>Deadline:</b> Open Until Filled
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**JOB SUMMARY:**

Employee performs administrative clerical support services to ensure efficient department operations including the maintenance of financial, personnel and other official department records. Employee is responsible for entering all police reports such as affidavits, statements and other information in support of the C.I.D. unit. Occasionally monitors the 2-way radio systems to keep informed of division personnel. Conducts wanted checks on criminal suspects and enter wanted suspects on pending warrants. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Administrative Service Coordinator

**Qualifications:** High School Degree or equivalent with one (1) years office work experience; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. The ability to understand, interpret and applying complex federal, state and local regulations. Must be able demonstrate high level of confidentiality, more than ordinary courtesy, tact, and diplomacy working with other staff and the public.

**Special Requirements:** Valid Texas Drivers License.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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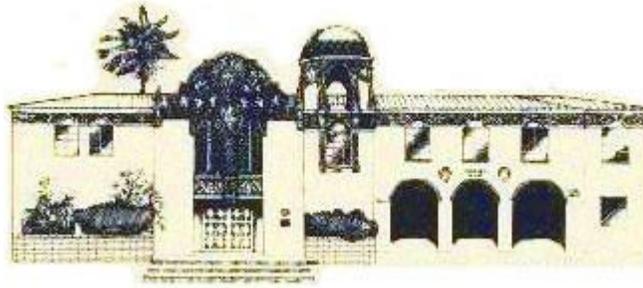
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**JOB ANNOUNCEMENT**

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<b>Position Title:</b> Meter Reader (NON -EXEMPT)	<b>EEOC Occupation Classification:</b> Administrative Support Worker	<b>Public Utilities Department</b> Job No. 1464	<b>Salary Range:</b> *D.O.E.	<b>Deadline:</b> Open Until Filled
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**JOB SUMMARY:**

Employee will be using a variety of hand tools to install and replace meter boxes, plugged meters, cutting of grass around meters and to replace leaking gaskets; as directed disconnects water service for non-payment. Employee reads and interprets data from water meters. And will attend training sessions as required to maintain abreast of updates or changes in occupational safety requirements pertaining to the installation, maintenance and disconnection of water meters. Employee is required to perform all similar or related duties.

**REPORTING RELATIONSHIP:**

Reports to Water and Wastewater Superintendent

**Qualifications:** Ability to deal with the public on a daily basis in a professional and tactful manner. A High School Diploma or GED Certificate and a valid Texas Driver’s License are required. Must be able to obtain a “D” Water Distributions License from TCEQ within one year of successful completion of required coursework and “C” Water Distribution License within 3 years.

**Work Conditions:** Work is performed outdoors continuously in all types of weather. The work schedule consists of a normal 8 hour shift with some overtime required on a limited basis. Physical Demands: The work involves extended periods of walking, standing, bending, stooping, kneeling and heavy lifting.

**COMPENSATION AND BENEFITS**

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers’ Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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