



CITY OF WESLACO

JOB OPPORTUNITIES

Applications are being accepted for the following positions:

For application instructions Visit Our Web Site: www.weslacotx.gov

Click on the Human Resource link - Job Opportunities to download a copy of the application.

JOB ANNOUNCEMENT

Position Title: I.T. Director (EXEMPT)	EEOC Occupation Classification: Professionals	Information Technology: Job No. 1518	Salary Range: D.O.E.	Deadline: Open Until Filled
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JOB SUMMARY:

Employee is responsible for the administration and overseeing of the City’s Information Technology Department. Employee supervises the planning, administration and implementation of all city-wide program applications, hardware and telecommunications services. Employee must be able to analyze the needs of different departments and determine ways to meet business objectives by modifying existing or developing new information processing systems. Employee maintains network security and oversees upgrades and changes to network security apparatus. Employee continuously researches government technologies and makes recommendations to the City Manger, Mayor and Commission. The employee is accountable for the quality and quantity of work done by four (4) full-time employees, and assures the accomplishment of the assigned work in the prescribed manner. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:

Reports to City Manager

Qualifications: Bachelor’s degree in Computer Science, or related field or established related experience on the field. Minimum six (6) years or any combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of Information Technology. Employee must have a valid Texas Driver’s License.

Work Environment: The work environment involves everyday discomforts typical of offices, with exposure to outside elements and attics. Noise or physical surroundings may be distracting, but conditions are generally not unpleasant. Employee is required to work beyond normal business hours in response to emergency situations or aid employees or to attend evening meetings and be on-call 24x7 standby for other departmental regular function regardless of the date of a holiday or weekend.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity; Critical Illness/Cancer; Universal Life/ Accident; Workers’ Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

For More Information Contact:

City of Weslaco
Human Resources Department
255 S. Kansas Avenue
Weslaco, TX 78596

Or Call:

(956) 968-3181

Or Visit Our Web Site: www.weslacotx.gov

Email: hro@weslacotx.gov

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HR POSTED-5/12/15