

Executive Director The Economic Development Corporation of Weslaco (EDC)

The EDC of Weslaco is seeking applicants for the position of Executive Director. The Executive Director will lead and manage the overall operations of the EDC under the guidance of the Board of Directors. The Executive Director will provide administrative and management of the EDC office and will oversee its staff.

Interested candidates should submit a cover letter, current resume, current salary and salary history, and work-related references including contact numbers by March 31, 2016. Submit resumes to EDC Search Committee, 275 South Kansas, Suite A, Weslaco, Texas 78596

Finalists will complete a thorough interview and background investigation process to include verification of all credentials and experience. References will not be contacted until mutual interest has been established. Under Texas Public Information Act, all documents filed with the EDC are subject to public disclosure.

The Executive Director position requires:

1. Working knowledge of a Type A and/or Type B Economic Development Corporations (EDCs).
2. A minimum of five years experience in community and economic development in a senior management position with record of success in economic development projects.
3. Political astuteness and knowledge of state and federal economic development agency programs.
4. History of involvement in the community through business organizations or professional associations, civic clubs, nonprofit agencies, etc.
5. Experience in the field of economic development/planning, public administration, business administration, real estate or any other relevant area of advanced/professional study, or have equivalent economic development experience and familiarity with economic development incentives, negotiations, development agreement structures, etc.
6. Excellent writing skills and formal presentations to organized groups.

For further information regarding this position please contact Maria Cisneros, Administrative Assistant, The Economic Development Corporation of Weslaco, 275 South Kansas, Suite A, Weslaco 78596, or by telephone at (956) 969-0838 or mcisneros@weslacoedc.com