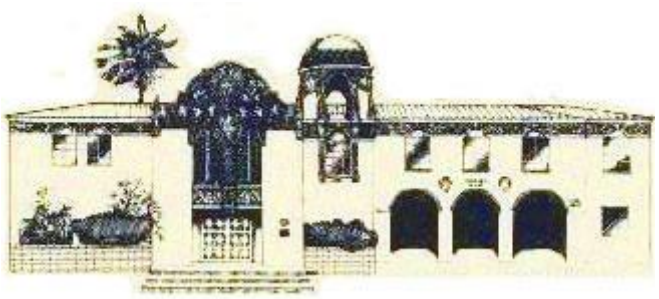

CITY OF WESLACO

JOB OPPORTUNITIES

Applications are being accepted for the following positions:

For application instructions Visit Our Web Site: www.weslacotx.gov
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JOB ANNOUNCEMENT

Position Title: Water Distribution Operators (NON-EXEMPT)	EEOC Occupation Classification: Operators	Public Utilities Job No. 1352	Salary Range: *D.O.E.	Deadline: Open Until Filled

JOB SUMMARY:
Employee is responsible for the operation, maintenance, construction and repair of the City's water distribution wastewater collection system with the use of equipment such as a backhoe, front end loader, dump truck and similar equipment. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Reports to Supervisor

Qualifications: Position requires a Class B Commercial Driver's License and a High School Diploma or equivalent and any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

For More Information Contact:
City of Weslaco
Human Resources Department
255 S. Kansas Avenue
Weslaco, TX 78596

Or Call:
(956) 968-3181

***Depending on Experience**

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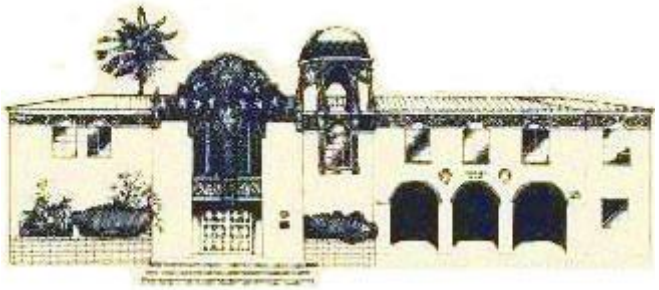

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title: Laborer (NON-EXEMPT)	EEOC Occupation Classification: Laborers & Helpers	Public Facilities Job No. 1355	Salary Range: $8.50	Deadline: Open Until Filled

JOB SUMMARY:
Operates department equipment and vehicles such as a lawnmower and hand tools in the completion of a wide range of manual labor projects such as brush cutting, patching pot holes, installation and maintenance of signs, grass mowing, trim trees, construction and installation of fences, digging holes etc. Uses a variety of hand tools to dig ditches and trenches, cut grass, clean sidewalks and removes excess debris from sidewalks and preform pubic works related tasks around threes, wires, cars, and personal property and fellow workers. Attends training sessions as required to maintain abreast of updates or changes in occupational safety requirements. Preforms other job related tasks as required and/or assigned. Continuously works outdoors in all types of weather.

REPORTING RELATIONSHIP:
Reports to Supervisor

Special Requirements: Motor Vehicle operator's license.

Qualifications: Position requires a High School Diploma or equivalent and one (1) year of prior work experience on the operation of heavy equipment; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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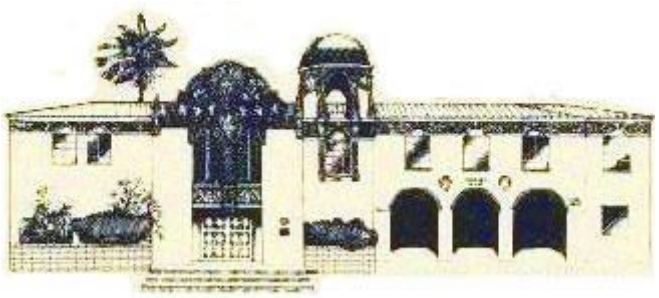

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title:	EEOC Occupation			
Jailer (NON-EXEMPT)	**Classification: Service Workers**	**Police Department Job No. 1357**	**Salary Range: $10.88**	**Deadline: Open till Filled**

JOB SUMMARY: Responsible for physical intake, detention and release of prisoners. Responsible for inputting correct reports, records and other paperwork involved with jail operations into police database system. Arranges for and supervises visitation of prisoners. Arranges for feeding of prisoners. Responsible for security and cleanliness of jail facilities. Makes frequent and regular inspections and evaluations of structural and functional conditions of all jail facilities. Performs any other duties necessary in order to provide a safe, sanitary and humane environment as possible for inmates. Must be computer literate. Performs other job related duties as necessary.

REPORTING RELATIONSHIP:
Reports to Officer-In-Charge

Qualifications: A High School Diploma or GED Certificate is required. Preferred, but not required, one year experience in a law enforcement agency or jail facility or a jailer certificate by the Texas Commission on Law Enforcement Officers Standards and Education. Must have some knowledge of mechanics of arrest and have the ability to execute basic self-defense and restraint techniques. Must have a valid Texas Driver's License.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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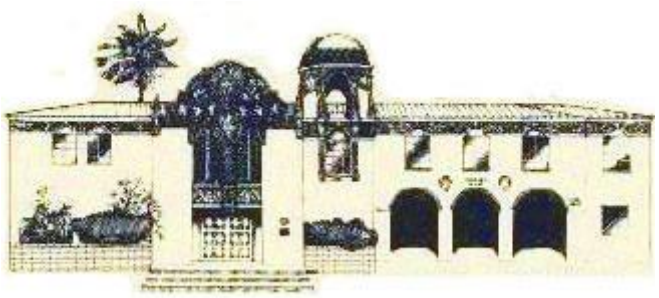

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title: Receptionist (NON-EXEMPT)	EEOC Occupation Classification: Administrative Support Workers	Police Department Job No. 1358	Salary Range: $10.44	Deadline: Open till Filled

JOB SUMMARY:
Employee will answer the telephone and channels the calls to the appropriate person or department. Greets the public and directs them to the appropriate offices. Places calls for various city personnel. Assists in providing information to departments by telephone or in person. Assist in entering reports to computer system. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Reports to the Administrative Service Coordinator.

Qualifications: Must have a High School Diploma or equivalent with one to three (1-3) years work experience and any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. Position requires a valid Driver's License.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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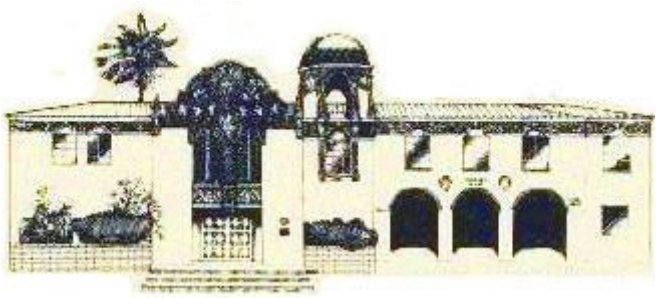

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title: Meter Reader II (NON-EXEMPT)	EEOC Occupation Classification: Administrative Support	Public Utilities Department Job No. 1359	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Employee will be using a variety of hand tools to install and replace meter boxes, plugged meters, cutting of grass around meters and to replace leaking gaskets; as directed disconnects water service for non-payment. Employee is responsible for the installation, maintenance and reading of the City's water meters. Employee reads and interprets data from water meters. And will attend training sessions as required to maintain abreast of updates or changes in occupational safety requirements pertaining to the installation, maintenance and disconnection of water meters. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Water and Wastewater Superintendent

Qualifications: Ability to deal with the public on a daily basis in a professional and tactful manner. A High School Diploma or GED Certificate. And one to five (1-5) years of experience in the operation and maintenance of water meters or distribution system (water); or any equivalent combination of training. Also a valid Texas Class C Driver's License is required. A Class "C" Water Distribution Operator License issue by the Texas Commission on Environmental Quality and required training is preferred or the ability to obtain within 12 months of employment.. Work Conditions: Work is performed outdoors continuously in all types of weather. The work schedule consists of a normal 8 hour shift with some overtime required on a limited basis. Physical Demands: The work involves extended periods of walking, standing, bending, stooping, kneeling and heavy lifting.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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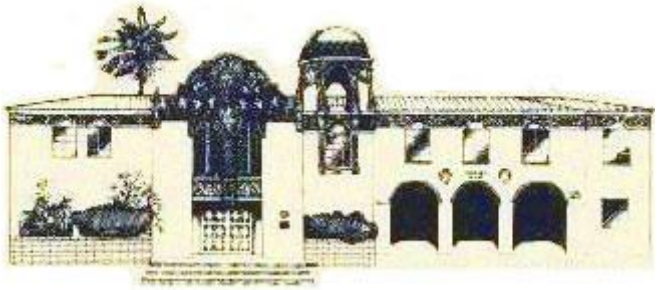

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title:	EEOC Occupation Classification:	City Secretary's Department	Salary Range:	Deadline:
(2) Part-Time Receptionist (NON-EXEMPT)	Administrative Support Workers	Job No. 1360 Job No. 1361	$8.00	Open till Filled

JOB SUMMARY:
Employee will answer a multi-line telephone and channels the calls to the appropriate person or department. Greets the public and directs them to the appropriate offices in a courteous and professional manner, comfortably in both English and Spanish. Places calls for various city personnel. Assists in providing information to departments by telephone or in person. Routes all incoming mail and prepares outgoing mail to the office. Maintains a schedule for reservations of the City Commission Chambers. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Reports to City Secretary

Qualifications: Must have a High School Diploma or equivalent with one (1) year work experience and any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. Position requires a valid Driver's License and Spanish fluency.

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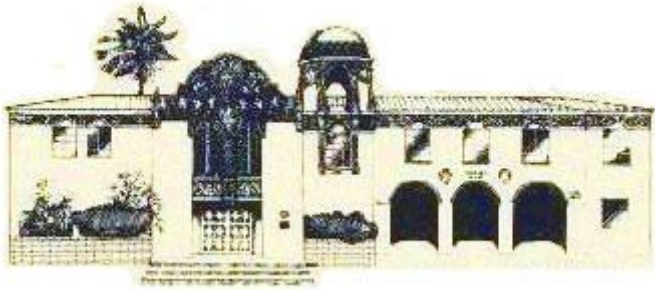

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title: Assistant Public Facilities Director (EXEMPT)	EEOC Occupation Classification: Officials and Managers	Public Facilities Job No. 1362	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:

The Assistant Public Facilities Director is responsible for assisting the Director in the provision of administrative and supervisory duties pertaining to the streets/drainage, facilities/ grounds and fleet maintenance services. Employee is required to perform all similar or related duties. Assists with the supervision and coordination of appropriate required reports to various reporting agencies such as TCEQ and FEMA concerning department activities. Employee is accountable for the quality and quantity of work done by forty-three (43) full-time subordinates and assures the accomplishment of the assigned work in the prescribed manner. Employee is Also assist with the coordination the preparation and presentation of the annual department budget. Employee is required to perform other all similar or related duties.

REPORTING RELATIONSHIP:
Reports to Public Facilities Director

Qualifications: Position requires Associate Degree, and at least seven to ten (7-10) years prior work experience with at least three(3) years in supervisory capacity; or any equivalent combination of education, training and experience which provides the required knowledge, skills, and abilities to perform the essential functions of the job. A valid Driver's License is required.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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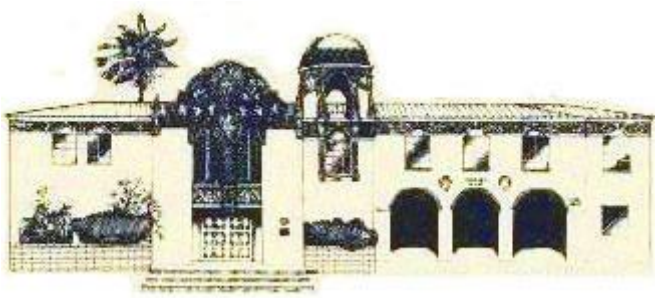

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title: Heavy Equip Operator (NON-EXEMPT)	EEOC Occupation Classification: Laborers & Helpers	Public Facilities Job No. 1363	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Employee will operate heavy equipment such as backhoe, front end loader, dump truck, and similar equipment used in the completion of assigned public works projects. Assists department personnel in digging ditches, repairing manholes, patching streets, and the completion of a wide range of department construction projects. Required to respond to emergency situations as necessary. Performs routine maintenance of assigned equipment and trucks. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Reports to Supervisor.

Qualifications: Position requires a High School Diploma or equivalent and one to three (1-3) years of prior work experience in the operation of heavy equipment; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job.

Special Requirements: Must have a valid Class B Commercial Driver's License or the ability to obtain one within six (6) months after hire.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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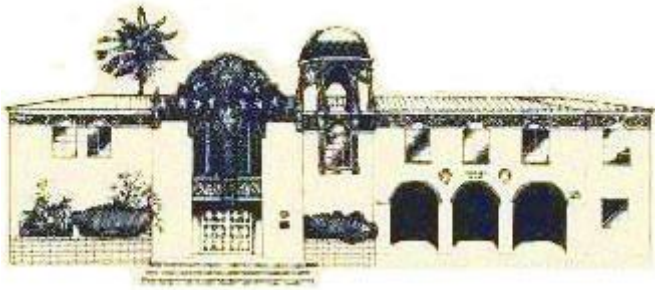

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title: Water Plant Operator OIT (NON-EXEMPT)	EEOC Occupation Classification: Operatives	Public Utilities Job No. 1364	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Employee is responsible for properly operating, monitoring, and maintaining the city's water treatment plant system. Under close supervision, the employee monitors process control equipment to purify and clarifier water for human consumption and for industrial use. Duties involve considerable bending, lifting, digging, carrying, or walking with little chance for variety, and/or using equal to lifting 25-50 pounds; occasionally will be lifting 50-100 pounds. The delivery of safe clean water is vital to the safety and health of the community. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Reports to Water Plant Lead Operator

Qualifications: A High School Diploma or GED Certificate. Employee must have a valid Texas Driver's License (Class C) is required with satisfactory driving record. Must be able to obtain Class "D" Surface Water Treatment license issued by the Texas Commission on Environmental Quality (TCEQ) within one (1) year of employment and also upgrade to a Class "C" Surface Water Treatment license issued by TCEQ within three (3) years of employment.

Work Conditions: Employee works in a well light office as well as outdoors to oversee all Water Plant activities. The employee will work in all weather conditions and must be prepared to work in both extreme heat and cold. Employee may be required to work beyond normal shift hours at nights and/or weekends, holidays, and whenever needed on any rotating shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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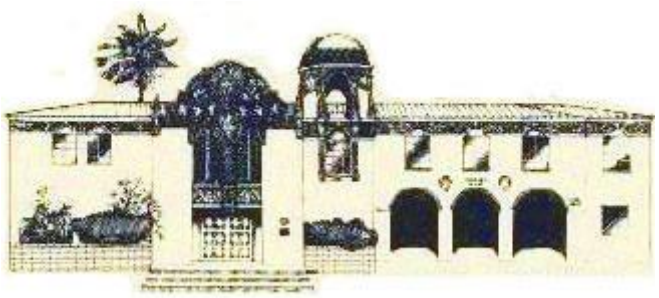

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JOB ANNOUNCEMENT

Position Title: Water Plant Operator III (NON-EXEMPT)	EEOC Occupation Classification: Operatives	Public Utilities Job No. 1365	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Employee is responsible for properly operating, monitoring, and maintaining the city's water treatment plant system. Under close supervision, the employee monitors process control equipment to purify and clarifier water for human consumption and for industrial use. Duties involve considerable bending, lifting, digging, carrying, or walking with little chance for variety, and/or using equal to lifting 25-50 pounds; occasionally will be lifting 50-100 pounds. The delivery of safe clean water is vital to the safety and health of the community. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Reports to Water Plant Lead Operator

Qualifications: A High School Diploma or GED Certificate. Employee must have a valid Texas Driver's License (Class C) is required with satisfactory driving record. Must have Class "B" Surface Water Treatment license issued by the Texas Commission on Environmental Quality (TCEQ) and required training is preferred or the ability to obtain within 12 months of employment.

Working Conditions: Employee works in a well light office as well as outdoors to oversee all Water Plant activities. Employee may be required to work beyond normal shift hours at night and/or weekends, holidays, and whenever needed on any rotation shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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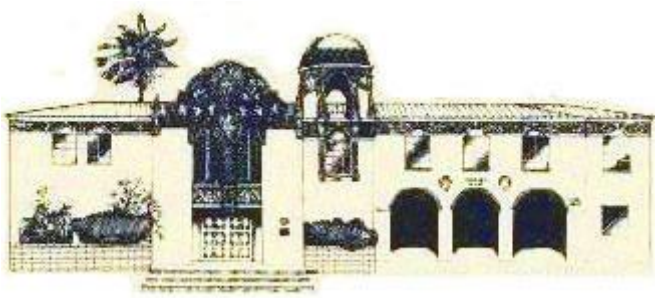

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title: Wastewater Plant Operator III (Non-EXEMPT)	EEOC Occupation Classification: Operatives	Public Utilities Department Job No. 1366	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Employee is responsible for properly operation, monitoring, and maintaining the city's wastewater treatment plant system. Under close supervision, the employee monitors process control equipment essential to the operation of a wastewater treatment, disposal, and reclamation facility. Duties involve considerable bending, lifting, digging, carrying, walking, climbing, lifting, pulling and managing equipment and objects. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Wastewater Plant Lead Operator

Qualifications: A High School Diploma or GED Certificate. Employee must have a valid Texas Driver's License (Class C) is required with satisfactory driving record. A Class "B" Wastewater Treatment License issue by the Texas Commission on Environmental Quality and required training is preferred or the ability to obtain within 12 months of employment.

Work Conditions: Employee works in well light office as well as outdoors to oversee all Wastewater Plant activities. The employee will work in all weather conditions and must be prepared to work in both extreme heat and cold. Employee may be required to work beyond normal business hours at nights and/or on weekends, holidays, and whenever needed on any rotating shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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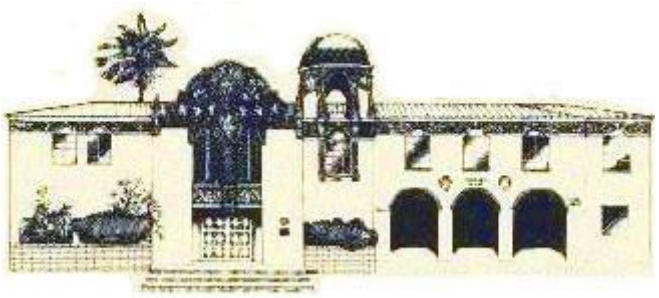

CITY OF WESLACO

JOB OPPORTUNITIES

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JOB ANNOUNCEMENT

Position Title: Wastewater Plant Operator OIT (NON-EXEMPT)	EEOC Occupation Classification: Operatives	Public Utilities Job No. 1367	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Employee is responsible for properly operating, monitoring, and maintaining the city's wastewater treatment plant system. Under close supervision, the employee monitors process control equipment essential to the operation of a wastewater treatment, disposal, and reclamation facility. Duties involve considerable bending, lifting, digging, carrying, or walking with little chance for variety, and/or using equal to lifting 25-50 pounds; occasionally will be lifting 50-100 pounds. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Reports to Water Plant Lead Operator

Qualifications: A High School Diploma or GED Certificate. Employee must have a valid Texas Driver's License (Class "C") is required with satisfactory driving record. Must be able to obtain Class "D" Wastewater Treatment License issued by the Texas Commission on Environmental Quality (TCEQ) within one (1) year of employment and also upgrade to a Class "C" Wastewater Treatment license issued by TCEQ within three (3) years of employment.

Work Conditions: Employee works in a well light office as well as outdoors to oversee all Water Plant activities. The employee will work in all weather conditions and must be prepared to work in both extreme heat and cold. Employee may be required to work beyond normal shift hours at nights and/or weekends, holidays, and whenever needed on any rotating shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

For More Information Contact:
City of Weslaco
Human Resources Department
255 S. Kansas Avenue
Weslaco, TX 78596

Or Call:
(956) 968-3181

Or Visit Our Web Site: www.weslacotx.gov
Email: hro@weslacotx.gov

***Depending on Experience**
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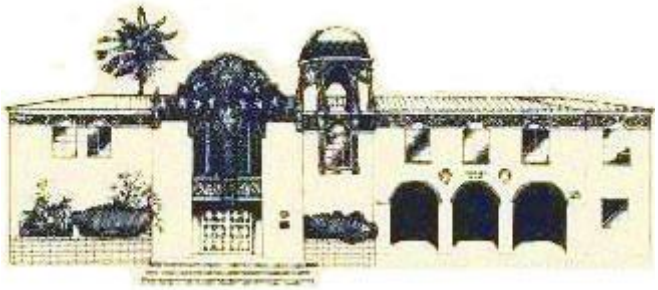

CITY OF WESLACO

JOB OPPORTUNITIES

Applications are being accepted for the following positions:

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JOB ANNOUNCEMENT

Position Title: Wastewater Superintendent (EXEMPT)	EEOC Occupation Classification: Operatives	Public Utilities Department Job No. 1368	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Assists the Utilities Director in supervising the operation and maintenance of the wastewater treatment and personnel; inspects and performs repair work on wastewater system facilities and equipment; monitors and maintains water sources, storage tanks, keeps various records pertaining to plant operations. Assists Wastewater Plant Lead Operator in completing all local, State and Federal reports. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Assistant Director of Utilities

Qualifications: A High School Diploma or GED Certificate. Employee must have a valid Texas Driver's License (Class C) is required with satisfactory driving record. A Class "B" Wastewater License issue by the Texas Commission on Environmental Quality and required training is preferred or the ability to obtain within 12 months of employment.

Work Conditions: Constantly performs work outdoors regardless of weather conditions, on a variety of public works projects. Employee is exposed to equipment/machinery, noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease, and risk of personal injury. Employee may be required to work beyond normal business hours at nights and/or on weekends, holidays, and whenever needed on any rotating shift in response to emergency situations such as weather conditions.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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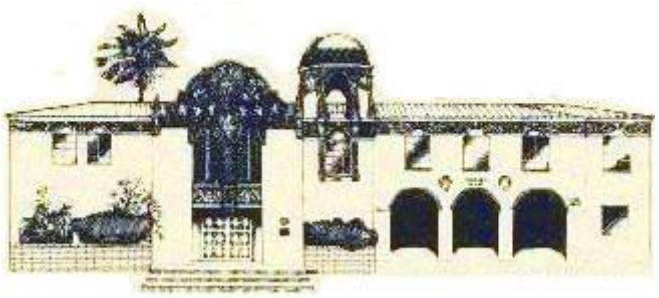

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JOB ANNOUNCEMENT

Position Title: **Water Superintendent** **(EXEMPT)**	**EEOC Occupation Classification:** **Operatives**	**Public Utilities Department** **Job No. 1369**	**Salary Range:** ***D.O.E.**	**Deadline:** **Open till Filled**

JOB SUMMARY:
Assists the Utilities Director in supervising the operation and maintenance of the water treatment system and personnel; inspects and performs repair work on water system facilities and equipment; monitors and maintains water sources, storage tanks, keeps various records pertaining to plant operations, dams, reservoirs, and watershed. Assists Water Plant Lead Operator in completing all local, State and Federal reports. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Assistant Director of Utilities

Qualifications: A High School Diploma or GED Certificate. Employee must have a valid Texas Driver's License (Class C) is required with satisfactory driving record. A Class "B" Surface Water License issue by the Texas Commission on Environmental Quality and required training is preferred or the ability to obtain within 12 months of employment.

Work Conditions: Constantly performs work outdoors regardless of weather conditions, on a variety of public works projects. Employee is exposed to equipment/machinery, noise, odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease, and risk of personal injury. Employee may be required to work beyond normal business hours at nights and/or on weekends, holidays, and whenever needed on any rotating shift in response to emergency situations such as weather conditions.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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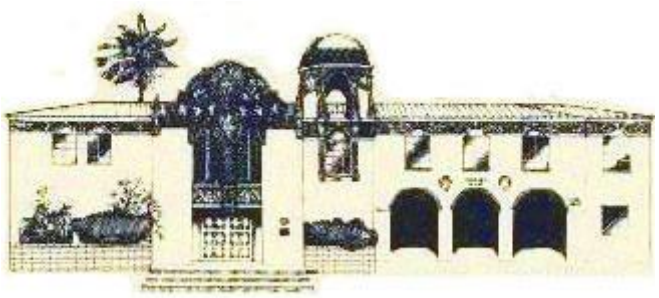

CITY OF WESLACO

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JOB ANNOUNCEMENT

Position Title: Water Plant Lead Operator (NON-EXEMPT)	EEOC Occupation Classification: Operatives	Public Utilities Job No. 1370	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Employee is responsible for properly operating, monitoring, and maintaining the city's water treatment plant system. Under close supervision, the employee monitors process control equipment to purify and clarifier water for human consumption and for industrial use. Duties involve considerable bending, lifting, digging, carrying, or walking with little chance for variety, and/or using equal to lifting 25-50 pounds; occasionally will be lifting 50-100 pounds. Employee is accountable for the quality and quantity of work done by subordinates and assures the accomplishment of the assigned work in the prescribed manner. The delivery of safe clean water is vital to the safety and health of the community. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Reports to Water Plant Superintendent

Qualifications: A High School Diploma or GED Certificate. Employee must have a valid Texas Driver's License (Class C) is required with satisfactory driving record. Must have Class "B" Surface Water Treatment license issued by the Texas Commission on Environmental Quality (TCEQ) and required training is preferred or the ability to obtain within 12 months of employment.

Working Conditions: Employee works in a well light office as well as outdoors to oversee all Water Plant activities. Employee may be required to work beyond normal shift hours at night and/or weekends, holidays, and whenever needed on any rotation shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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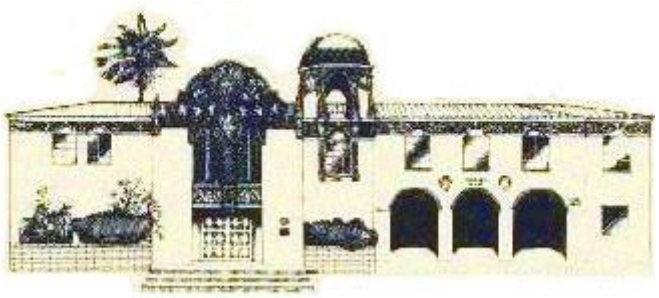

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JOB ANNOUNCEMENT

Position Title: Wastewater Plant Lead Operator (Non-EXEMPT)	EEOC Occupation Classification: Operatives	Public Utilities Department Job No. 1371	Salary Range: *D.O.E.	Deadline: Open till Filled

JOB SUMMARY:
Employee is responsible for properly operation, monitoring, and maintaining the city's wastewater treatment plant system. Under close supervision, the employee monitors process control equipment essential to the operation of a wastewater treatment, disposal, and reclamation facility. Duties involve considerable bending, lifting, digging, carrying, walking, climbing, lifting, pulling and managing equipment and objects. Employee is accountable for the quality and quantity of work done by subordinates and assures the accomplishment of the assigned work in the prescribed manner. Employee is required to perform all similar or related duties.

REPORTING RELATIONSHIP:
Wastewater Plant Superintendent

Qualifications: A High School Diploma or GED Certificate. Employee must have a valid Texas Driver's License (Class C) is required with satisfactory driving record. A Class "B" Wastewater Treatment License issue by the Texas Commission on Environmental Quality and required training is preferred or the ability to obtain within 12 months of employment.

Work Conditions: Employee works in well light office as well as outdoors to oversee all Wastewater Plant activities. The employee will work in all weather conditions and must be prepared to work in both extreme heat and cold. Employee may be required to work beyond normal business hours at nights and/or on weekends, holidays, and whenever needed on any rotating shift in response to emergency situations. The employee will handle potentially dangerous materials and must ensure that all activities are completed in a safe and efficient manner.

COMPENSATION AND BENEFITS

Health Insurance; Basic Life Insurance; Texas Municipal Retirement System (TMRS); Optional Insurance: Vision/ Group Term Life; Dental; ST/LT Disability; Hospital Indemnity: Critical Illness/Cancer; Universal Life/ Accident; Workers' Compensation; Vacation/Sick Leave; 12 Paid Holidays; 1 Personal Leave Day.

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