



**CITY OF WESLACO
JOB OPPORTUNITIES**

Applications are being accepted for the following full-time positions. A complete description of a listed position is available at the Human Resources Department at 956-968-3181, Ext. 3139.

OPENINGS FOR ALL APPLICANTS (External)

Building Inspector (Plumbing/Electrical)	Job No. 0934	Planning/Code Enforcement	Salary: \$11.08 - \$16.11	Deadline: Until Filled.
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JOB SUMMARY: The Building Inspector is responsible for the conducting of building, electrical, plumbing, and mechanical, masonry as well as framing inspections as well as the review of construction plans to ensure compliance with code and ordinance requirements and any other related state statute. Employee is required to perform all similar or related duties. This is a Safety sensitive position. Position requires a High School Diploma or GED certificate and a valid driver's license. Must possess an Inspection License in Electrical or Plumbing or equivalent to Master License in prospective field. A minimum of three (3) years of prior work experience in municipal building inspection and/or the building construction field. An equivalent combination of education, training, and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job may be substituted for the minimum qualifications stated.

Dispatcher	Job No. 1001	WESLACO PD	Salary: \$13.00 hr	Deadline: Until Filled.
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JOB SUMMARY: Monitors the 2-way radio system and teletype terminal. Monitors security cameras. Prepares police, fire, EMS, and dispatch reports. Handles all incoming telephone calls and 911 telephone system. Must have one year experience in radio dispatch; knowledge of telecommunications equipment, keyboards, radios and computers. High level of confidentiality. Must pass a background test. A High School Diploma or GED Certificate and a valid Texas Driver's License are required.

Network Administrator	Job No. 1002	Library	Salary: \$32,656 - \$43,763	Deadline: Until Filled.
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JOB SUMMARY: Requires a High School Diploma or GED certificate and an Associate's Degree in the computer field from a vocational, technical, or accredited college or university and 2 years of work experience. Strong knowledge and experience with PC hardware and software technology as well as administration, file interchange, shared network resources, internet access, and electronic mail. The individual must pass an extensive background check due to this position's access to sensitive material. A Valid Texas Driver's License is required.

Identification Technician	Job No. 1003	Weslaco Police Dept.	Salary: \$9.01 -13.02	Deadline: Until Filled.
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JOB SUMMARY: Responsible for performing identification and property custodial duties; will communicate with local, state and federal agencies; provides continues services to the public involving sensitive matters. Requires H.S. Diploma or GED Certificate; must pass an extensive background check; a valid Texas Driver's License required.

Library Director	Job No. 1004	Library	Salary: \$47,923 - \$67,267	Deadline: Until Filled.
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JOB SUMMARY: Responsible for the effective provision of professional library services for the community in accordance with guidelines set by the Texas State Library, the Library Board and other City-recognized governing bodies. Employee is required to perform all similar or related duties. Employee will work under the direction of the City Manager. Performs according to municipal policies and objectives, own performance standards and assumes direct accountability for department results. The employee is responsible for the implementation of goals objectives and budgets. Position requires a Degree in Library and Information Science from an ALA accredited institution, and five to seven (5-7) years of experience with at least three (3) years in a management capacity; or any equivalent combination of education, training and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job. Master's Degree is preferred, but not required.