



**CITY OF WESLACO
JOB OPPORTUNITIES**

Applications are being accepted for the following full-time positions. A complete description of a listed position is available at the Human Resources Department at 956-968-3181, Ext. 3139.

OPENINGS FOR ALL APPLICANTS (External)

TRAFFIC SAFETY LABORER	Job No. 0927	PUBLIC FACILITIES	Salary: \$7.88- \$11.32	Deadline: Until Filled.
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Responsible for the safe and proper operation of traffic electronic equipment and signals. Responsible for programming the following controllers. Responsible for the installation of street signs throughout the city; will also assist with striping program; performs other duties as required and/or assigned. Must possess knowledge of traffic signals, electronic equipment, safety and able to operate an aerial lift. Requires HS Diploma or GED, a valid Texas DL. Basic computer knowledge preferred. This is a safety sensitive position.

Identification Technician	Job No. 0928	Weslaco Police Dept.	Salary: \$9.01 -13.02	Deadline: Until Filled.
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Responsible for performing identification and property custodial duties; will communicate with local, state and federal agencies; provides continues services to the public involving sensitive matters. Requires H.S. Diploma or GED Certificate; must pass an extensive background check; a valid Texas Driver's License required.

Parks Worker	Job No. 0932	Parks&Rec.	Salary: \$7.88 - \$11.32	Deadline: Until Filled.
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Responsible for overall cleanliness and appearance of City park grounds, equipment and buildings. Mows grass and does trimming and edging. Plants, irrigates, and maintains trees and shrubs. Occasionally assigned to cemetery duties. Cleans bathroom facilities at city parks on a regular basis. Performs other duties as required. A valid Texas Driver's License is required. This is a safety-sensitive position.

EMS Billing Clerk	Job No. 0933	Finance Dept.	Salary: \$9.65 - \$13.98	Deadline: Until Filled.
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Responsible for the accountability of daily EMS reports-post payments, prepares end of the month reports-bill Medicare/Medicaid insurance private pays-follow up on claims-file appeals re-bill denials maintain an efficient filing system, general office procedures. Able to meet deadlines; maintains courteous and professional public contact. Must have knowledge in Medicare/ Medicaid regulations-knowledge in office equipment; some knowledge in Medical terminology, ICD-9 coding. Computer skills-clerical skills written and oral skills. Perform multiple tasks and maintain confidential information. This is a safety sensitive position.

Building Inspector (Plumbing/Electrical)	Job No. 0934	Planning/Code Enforcement	Salary: \$11.08 - \$16.11	Deadline: Until Filled.
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The Building Inspector is responsible for the conducting of building, electrical, plumbing, and mechanical, masonry as well as framing inspections as well as the review of construction plans to ensure compliance with code and ordinance requirements and any other related state statute. Employee is required to perform all similar or related duties. This is a Safety sensitive position. Position requires a High School Diploma or GED certificate and a valid driver's license. Must possess an Inspection License in Electrical or Plumbing or equivalent to Master License in prospective field. A minimum of three (3) years of prior work experience in municipal building inspection and/or the building construction field. An equivalent combination of education, training, and experience which provides the required knowledge, skills and abilities to perform the essential functions of the job may be substituted for the minimum qualifications stated.

Welder	Job No. 0935	Public Facilities	Salary: \$8.43 - \$12.15	Deadline: Until Filled.
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Responsible for performing a variety of welding tasks. Cuts, welds, heats, and repairs broken cast iron and steel shafts and pumps. Does general welding repair work on graders, dozers, and other heavy construction equipment. Performs welding maintenance on water and sewer lines and sewer lift stations. Maintains and submits various reports for department use. Performs other duties as required. Requires minimum of two (2) years experience in a welding vocation. Must have good eyesight, the ability to read blueprints, and perform mathematical calculations. Must have a high school diploma or a G.E.D. and a Valid Texas Driver's License is required. Work is performed in a variety of conditions both indoors and outdoors. Welding Certification. Experience with stick, wire and mig welding.