

City of Weslaco

"The City on the Grow"



David Suarez, Mayor
Olga M. Noriega, Mayor Pro-Tem, District 3
Leo Muñoz, Commissioner, District 1
Greg Kerr, Commissioner, District 2
Gerardo "Jerry" Tafolla, Commissioner, District 4
Letty Lopez, Commissioner, District 5
Fidel L. Pena, III, Commissioner, District 6

Mike R. Perez, City Manager

CITY OF WESLACO

Request for Proposals

The City of Weslaco hereby requests sealed Proposals for the following:

Administration of Load Curtailment in ERCOT / No.: 2015-16-09

Sealed Proposals addressed to Homer Rhodes, will be accepted at the Weslaco City Hall Purchasing Office, 255 S. Kansas Avenue, Weslaco, Texas 78596, until **3:00 PM** on **April 29, 2016** at which time they will be opened and read aloud. Please mark envelope, **"Sealed Proposal"**

**A Pre-Proposal Conference call meeting will be held at 1:30 pm on April 22, 2016.
Participants are asked to dial 1-888-585-9008 then enter room number: 399-549-759**

Potential Respondents are advised that documents can be downloaded from the City of Weslaco web page address: www.weslacotx.gov, and may also be secured at the Weslaco City Hall Purchasing Office, 255 S. Kansas Avenue, Weslaco, Texas 78596, or by calling 956.447-2240. Be advised that if your company is contemplating on responding this project you must contact the Purchasing Office, so that any changes/additions via addendum form can be forwarded to your company. (Please include your company name, address, e-mail, telephone and fax, and contact person). **No electronic Proposals will be accepted.**

The City of Weslaco reserves the right to accept or reject any or all Proposals, to waive any informalities, and to accept the respondent to be the best and most advantageous to the City and to hold Proposals for a period of forty-five (45) days without taking action, for the purpose of reviewing and investigation of respondent's qualifications prior to award. Responses submitted past the aforementioned date and time will not be accepted.

City of Weslaco
Homer Rhodes,

A handwritten signature in blue ink that reads "Homer Rhodes".

Purchasing Office
hrhodes@weslacotx.gov



VENDOR'S NOTICE OF INTENT TO SUBMIT

If you intend to submit a response to **Administration of Load Curtailment in ERCOT** with the City of Weslaco as outlined in the specifications, please indicate your intention by signing, dating, and returning this form to the address below prior to **April 29, 2016** so that you may receive any addendums to the specifications should the need arise.

**Homer Rhodes
City of Weslaco
Purchasing Office
255 S. Kansas Avenue
Weslaco, Texas 78596
Phone: 956.447.2240
Fax: 956.969.8452
hrhodes@weslacotx.gov**

Name: _____ (print / contact person)	Signature: _____
Title: _____	Company/Agency: _____
Mailing Address: _____	City/State/Zip: _____
Phone: _____	Fax: _____
Email Address: _____	

Proposal No.: 2015-16-09



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Request for Proposal **Administration of Load Curtailment in ERCOT for City of Weslaco**

Wednesday, April 13, 2016

City of Weslaco is requesting proposals for the administration of the ERCOT demand response program via load curtailment by:

RFP Due Date: April 29, 2016 at 3:00 pm

Pre-Proposal Conference call: April 22, 2016 at 1:30 pm
(Participants Dial Conference Number 1-888-585-9008)
Then enter room number: 399-549-759

Contact Start: June 1, 2016

Contact End: May 30, 2019

Locations: See attached list.

Services: City of Weslaco requests the following services:

- Administer all aspects of City of Weslaco's load curtailment (certification, measurement & verification, settlement, etc.) with the ERCOT.
- Develop a Reduction Action Plan to maximize the value of sold capacity, subject to City of Weslaco's approval.
- Provide prompt communication of all alerts, event calls, and other related information.

Proposals: Please address the following questions in order:

Article 1: Fee structure/Revenue sharing model

- A.) What % of the ERCOT payment for capacity will be delivered to City of Weslaco? And estimated annual payment to City of Weslaco?

Article 2: Penalty structure for under or nonperformance

- A.) Describe in detail the implications under the proposed contract if City of Weslaco's actual electrical curtailment is less than the contracted quantity?
1. For the purpose of this example, please use a registration level of 1,000kW with a performance of 500kW.

Article 3: Contract Terms and Settlement Procedure

- A.) Please provide a copy of your proposed agreement to City of Weslaco.
- B.) Does the provider propose to distribute settlements on a monthly, quarterly or annual basis?
- C.) Are provider's contract terms flexible in terms of any changes City of Weslaco would like to propose?

Article 4: Additional services provided and associated fees.

- A.) What is the provider's protocol for metering eligible facilities?
- a. Are there any costs involved?
- B.) Does the provider have a means to provide contributor access to interval meter data? If so, is there a cost for this service?
1. Please provide City of Weslaco with a demo login so we can evaluate your platform.

Article 5: New York Demand Response

- A.) Please provide documentation that provider is in fact an approved demand response aggregator in the ERCOT ERS program.
- B.) How long has provider offered the ERCOT ERS program?
- C.) Does provider outsource any aspect of your services and program to a 3rd party? This includes any engineering, metering installation, energy monitoring platform, customer service, etc. If so, please provide us with information on the service and company provider is outsourcing work to.
- D.) Please provide brief biographies of your ERCOT Demand Response team that would be assigned to City of Weslaco's account if provider is awarded a contract.
- E.) Does provider require a test prior to the start of a capability period?

Article 6: Company Credentials

- A.) Provide a brief overview of your company detailing:
1. Number of years in business.
 2. Number of employees.
 3. Office locations including Headquarters.
 4. MWs of curtailable load under contract (please do not double count a MW that participates in both an emergency and price program) across North America.

- a. How many MW were acquired through acquisitions of 3rd party companies/vendors?
5. Your financial position: Specifically include whether you are profitable and cash-flow positive. Describe your profitability over the past five (5) years.
6. Any and all lawsuits currently pending against your company or any of its principals.
7. Are you accredited with the Better Business Bureau (BBB)?
 - a. What is your rating with the Better Business Bureau (BBB)?
 - b. Proof of your current rating with the Better Business Bureau (BBB).

Proposals may be mailed to:

Homer Rhodes
City of Weslaco
Purchasing Office
255 S. Kansas Avenue
Weslaco, Texas 78596
Phone: 956.447.2240
Fax: 956.969.8454

City of Weslaco retains the right at its sole discretion to reject any or all proposals.