



Request to Access City Records

Consistent with the Public Information Act, an individual may request documentation about the affairs of the City of Weslaco. Kindly complete this form in order to inspect or receive public records. **There is a fee prescribed by the Texas Attorney General's Office for the production of certain records.**

Name of Requestor:		Telephone Number:	
Name of Business, if applicable:		Fax Number:	
E-mail Address:			
Address:			
City:	State:	Zip Code:	
Specific Record Information Requested:			
Requestor's Signature:		Timestamp of Receipt:	
Custodian of Records Signature:			
Open Records Tracker: For Office Use Only			
Department Processing Information:		Five Day Status:	
List of Records Provided or Explanation if None:			
Signed Receipt of City Secretary's Department:		Date Received:	
<i>Weslaco City Hall City Secretary's Department</i>		<i>255 S. Kansas Ave. Weslaco, TX 78596 Tel. 956-968-3181 - Fax. 956- 968-6717</i>	